

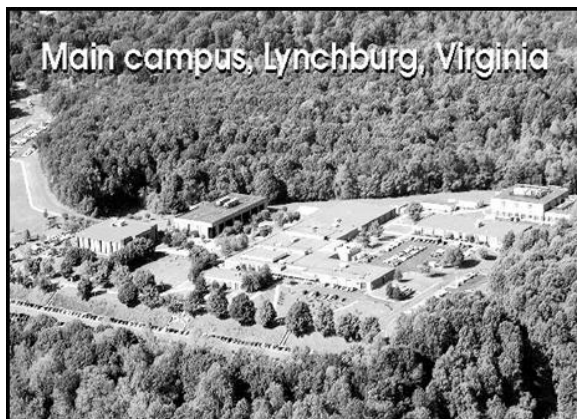


Campus Security & Crime Awareness

Annual Report September 2009

The Jeanne Clery Disclosure of the Crime Awareness and Campus Security Act of 1990 is a Federal law that requires all colleges and universities to disclose crime statistics for the three prior years, along with current campus security policies.

This brochure is part of Central Virginia Community College's effort to provide the community information about campus safety and security. We hope that you will read it carefully and use the information to help the College provide a safe learning and working environment. The Jeanne Clery Disclosure of the Crime Awareness and Campus Security Act of 1990 is a Federal law that requires all colleges and universities to disclose crime statistics for the three prior years, along with current campus security policies.



Main campus, Lynchburg, Virginia

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- Reporting criminal actions and other emergencies;
- Campus Law Enforcement authority;
- Policies concerning security and access to campus facilities;
- Timely Warning and Notification policy;
- Description of crime prevention programming
- Policy on annual disclosure of crime statistics;
- The college's policy on drug and alcohol abuse;
- Statement referring to off-campus student organizations;
- Sexual misconduct policy;
- Policy statement addressing Sex Offender Registration;
- Crime statistics, arrests and hate crimes for the three most recent calendar years.

Central Virginia Community College

For Students, Parents, and Applicants
3506 Wards Road
Lynchburg, Virginia 24502-2498
(434) 832-7642

Reporting of Criminal Activity

Students, Faculty and Staff of CVCC are encouraged to report all actual and suspected criminal acts in a timely manner. In addition, everyone within the college community should take part in the responsibility of their own safety and security of each other.

Immediately come to the Campus Police Office in Room 2120 or call the Campus Police to report any criminal incidents or suspicious persons. The phone number of the Campus Police office is 832-7700. If there is no answer at this number, contact the College's switchboard at 832-7600.

Call Boxes are located strategically located in the corridors of each building. These are for emergency use and provide you with a direct communication via the campus two-way radio system.

Reports can also be made by filling out and submitting the online Incident Report form at <http://www.cvcc.vccs.edu/Security/IncidentForm.asp>.

All reports will be reviewed by the Chief of Campus Police and assigned to an investigating officer as needed. Some reports may be forwarded to the Threat Assessment Team or to the Vice President for Academic Affairs, when deemed appropriate.

Voluntary Confidential Reporting

If you are the victim of a crime and do not want to pursue action within the college system or the criminal justice system, you may still want to consider filing a confidential report. Reports can be made online and anonymously by going to <http://www.cvcc.vccs.edu/Security/IncidentForm.asp>

The purpose of confidential report is to comply with your wish to keep the matter confidential while taking steps to ensure the future safety of yourself and others.

Campus Law Enforcement

Central Virginia Community College Campus Police Officers are sworn officers of the Commonwealth of Virginia and have full arrest powers as authorized by the Campus Police Act, Title 23, Chapter 17, Sections 23-231 through 23-238 of the Code of VA. Campus Police Officers have completed mandated training and are certified by the Virginia Department of Criminal Justice Services. These officers are authorized to carry firearms.

Security Officers are non-sworn uniformed personnel. While they may not make arrests or carry firearms, they do respond to calls for service, take preliminary reports and other duties as assigned.

To Report a Crime:

Contact the CVCC Campus Police at 832-7700 or by using any of the Emergency Call Boxes located in the corridors of all academic buildings. Any suspicious activity or person seen in the parking lots, buildings or on the grounds should be reported to the police immediately. In addition, you may report a crime to the following areas:

| | |
|--|----------|
| Vice President for Academic Affairs and Student Services | 832-7641 |
| Vice President of Finance and Administration | 832-7615 |
| Dean of Enrollment Management | 832-7891 |
| Evening Administrator | 856-0263 |

For off-site centers, contact the center director or call 911.

Access Policy

During normal business hours, the College is open to students, employees, vendors, and guests. During non-business hours, access is by proximity card or key, or by contacting the Campus Police Department.

When the college is closed during holidays or due to inclement weather or other unscheduled closing such as utility outage, the facilities will remain

secured and will require a proximity card or key for access.

Proximity cards and keys are only issued to faculty and staff who are authorized to enter during non-business hours.

Timely Warning and Notification

In the event that a situation arises, either on or near the campus, that constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued. The warning may be issued by any or all of the following various methods, depending on the severity and immediacy of the situation:

Crime Alerts will be displayed on the Student Information System (SIMS). TV monitors are located in the hallways of each building on campus.

Mass e-mails may be sent to all students, faculty and staff to provide timely information regarding an ongoing threat.

The CVCC Campus Police website is another valuable source of information. During such a situation, bulletins will be posted as the information becomes available.

All students, faculty and staff are encouraged to sign up for e2Campus to receive text messages. This service is only utilized to convey emergency information and school closures or delays. The service is free and provides information very quickly.

Crime Alerts are also posted on bulletin boards throughout the campus.

Crime Prevention Programming

Crime Prevention programming is offered throughout the year at CVCC. Campus Police personnel participate in student and new employee orientation classes. In addition, safety programs are sponsored to provide the community with strategies

and materials aimed at helping people reduce the risks of becoming victims of crime. The college also offers Rape Aggression Defense System (RAD) training to all interested women, sponsored by the Campus Police Department. RAD is a comprehensive course that starts with prevention techniques and progresses to hands-on self defense training.

Annual Disclosure of Crime Statistics

The Campus Police prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Campus Statistics Act. This report is prepared in cooperation with the local law enforcement agencies surrounding our main campus and off-site centers.

Campus crime, arrest and referral statistics include those reported to the CVCC Campus Police (including, but not limited to deans, department heads, student organization advisors) and local law enforcement agencies.

Each year, the campus community is notified via e-mail and printed form that the report is available online. Printed copies may be obtained at the Campus Police Department in Amherst Hall, Room 2120 or by calling (434)832-7700.

Policy on Drug and Alcohol Abuse

INTRODUCTION

Central Virginia Community College is committed to protection the health, safety, and welfare of the citizens it serves by ensuring that a drug-free campus is maintained. In compliance with this commitment and consistent with the guidelines provided by the U. S. Department of Education and the Virginia State Council of Higher Education, the College has established the following substance abuse policy for students.

STANDARDS OF CONDUCT

The unlawful manufacture, possession, use or distribution of illicit drugs and controlled substances and the use or distribution of alcohol on College property or at off-campus course locations is strictly prohibited. All actions consistent with the law and individual privacy rights will be taken with individuals found in violation of Virginia's statutes and federal law pertaining to such substances.

All incidents involving the suspicion of drug distribution or the recovery of suspected drugs, contraband, or paraphernalia should be immediately reported to the Campus Police Office, who will notify the Lynchburg Police Department. In the event a Vice Officer is unavailable, College officials should call 911 and request the Watch Commander, or designee. The individual finding the suspected item(s) should keep it in their immediate possession until a police officer arrives. No attempt should be made of transport the suspected item(s) to the police department or any other location on campus.

DISCIPLINARY SANCTIONS

Students are further warned that illegal involvement with drugs or alcohol on campus will result in disciplinary action By the College above and beyond any criminal penalties. The disciplinary action may include suspension or dismissal from the College.

The College's established procedure for student discipline would be applied to any student suspected of violating this drug and alcohol policy. If the suspected student is found guilty of the offense, the student would be subject to the following action:

1. A one-year suspension for being found guilty of selling illegal substances on campus;
2. A one-semester suspension for being found guilty of the possession of illegal drugs on campus;
3. A one-semester suspension for a student found guilty of a possession of alcohol on campus; and,
4. A suspension or probation period to be determined by the Disciplinary Hearing Committee for a student who is in possession of alcohol on campus and exhibits unruly or disorderly conduct on the campus or at a student function at which alcohol is served.
5. Appropriate action will be taken:
 - a. when a student receives due process through the Disciplinary Hearing Committee;
 - b. when a visitor on campus is referred to the Lynchburg City Police.

HEALTH RISKS

Numerous adverse health problems can occur from the use of illicit drugs and the abuse of alcohol. Both substances can cause physical and psychological dependence. Individuals become addicted and have difficulty withdrawing from a substance. The result is illness or adverse effects on the central nervous and/or cardiovascular systems.

Alcohol is a sedative and depressant. Therefore the bodily functions are affected. Coordination and speech can be adversely impacted. Operation of motor vehicles and/or other machinery can be hazardous. While the substance is legal, it can have serious effects on individuals, families and friends.

Drugs and controlled substances are by and large illegal. Some controlled substances are available as medication and usage is strictly according to prescription. Drugs that are used by individuals may consist of narcotics, depressants, stimulants, hallucinogens and cannabis. All of these alter the normal function of the body. The individual is unable to control the effects which can range from slowing the individual and creating a false sense of euphoria to a speeding up, curbing of appetite, and insomnia.

EDUCATION

Central Virginia Community College recognizes that substance abuse is a serious problem. Educating students on the health dangers inherent in

substance abuse is an important aspect in addressing the problem. The College will focus its educational efforts on the incorporation of information into existing courses and the dissemination of informational brochures.

Health courses offered by the College will provide information concerning the harmful effects of substance abuse on the body. The STD 100 (Orientation) course will discuss these effects and also reemphasize the College's stand on substance abuse.

COUNSELING AND REFERRAL

Students who think they are having difficulty because of substance abuse have counseling and referral services available. It is the responsibility of the Counseling Department to act as a referral agent for students. The Counseling Department has knowledge of community programs and is prepared to direct students to those programs which best meet their needs. Students will be made aware of this service during their orientation class.

CONCLUSION

Central Virginia Community College personnel understand the seriousness of the substance abuse problem which currently exists and they are fully committed to providing a learning and working environment which is free of substance abuse. The College administration enacts this policy and expects full compliance of all employees and students in the achievement of this goal. This policy is applicable to all CVCC students. It will be reviewed at least biennially to determine its effectiveness and to ensure that disciplinary sanctions are consistently enforced. Upon review of the policy, changes will be implemented, if needed.

Off-Campus Student Organizations

Central Virginia Community College does not have off-campus student organizations.

Sexual Misconduct Policy

An educational institution is a community of trust whose very existence depends on the recognition of each individual's importance and value. This trust creates the freedom for each individual to live, think, act, and speak without fear of physical harm. Sexual assault is a violent crime that shatters the bond of trust within our community.

The Virginia Community College System will not tolerate sexual assault in any form. Sexual assault is a flagrant violation of the values and behavioral expectations for our College community and all reported violations will be aggressively investigated. Sexual misconduct is punishable through civil and criminal proceedings, as well as through College disciplinary processes.

The policy is written with four distinct objectives:

- (1) to define the various types of sexual misconduct,
- (2) to increase awareness of the negative consequences of sexual misconduct for the victim, perpetrator, and institution;
- (3) to encourage victims to report incidents of abuse and seek help; and
- (3) to provide information regarding resources, support, and options for victims.

Sexual Assault

Sexual assault is defined as sexual intercourse without consent, including rape (whether by acquaintance or stranger), sodomy or other forms of sexual penetration. To constitute lack of consent, the acts must be committed either by force, threat of force, intimidation, or through use of the victim's mental helplessness of which the accused was aware or should have been aware. Mental helplessness includes incapacitation by alcohol or other drugs.

Sexual assault also includes intentional touching, either directly or through clothing, of the victim's genitals, breasts, thighs, or buttocks without the victim's consent, as well as touching or fondling of the accused by the victim when the victim is forced to do so against his or her will. Verbal misconduct, without accompanying physical contact as described above, is not defined as sexual assault. Verbal misconduct may constitute sexual harassment, which is also prohibited under VCCS regulations and is specifically addressed below.

If the assault occurs on College property, it should be reported to the Campus Police. A counselor will assist in obtaining medical assistance and discuss the rights and options with the assaulted individual. Complaints of sexual assault may be filed in writing with the Vice President for Academic Affairs and Student Services or the College's Equal Employment Opportunity (EEO) Officer.

Sexual Harassment

CVCC strives to provide a working and educational environment for all faculty, staff and students that is free from sexual harassment. Sexual harassment directed to a student, employee, or applicant for employment or matriculation is contrary to the policy of the State Board.

Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct or written communication of a sexual nature which is intimidating, hostile, or offensive. Sexual harassment shall be considered to have occurred when:

- (1) accepting or tolerating such conduct is made a term or condition of a student's status or an individual's employment either explicitly or implicitly;
- (2) accepting or rejecting such conduct is used as the basis for academic or employment decisions affecting the student or employee; or
- (4) such conduct creates an intimidating, hostile, or offensive working or learning environment, or substantially interferes with an employee's work performance or a student's academic performance.

Complaints of sexual harassment may be handled through established grievance procedures or complaints may be discussed or filed in writing with the Vice President for Academic Affairs and Student Services or the College's Equal Employment Opportunity (EEO) Officer.

Sex Offender Registry

In accordance to the "Campus Sex Crimes Prevention Act" of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the Central Virginia Community College Campus Police Department is providing a link to the Virginia State Police Sex Offender Registry. This act requires the institutions of higher education to issue a statement advising the campus community where law enforcement information provided by the State concerning registered sex offenders may be obtained. Registered sex offenders are also required to provide notice to the State of each institution of higher education at which the person is employed, carries a vocation, or is a student. In the Commonwealth of Virginia, convicted sex offenders must register with the Sex Offender and Crimes Against Minors Registry maintained by the Department of State Police.

The Sex Offender and Crimes Against Minors Registry (SOR) for Violent Sex Offenders is available online pursuant to Section 19.2-390.1, (D), of the Code of Virginia. Registry information provided under this section shall be used for the purposes of the administration of criminal justice, screening of current or prospective employees, volunteers, and otherwise for the protection of the public in general and children in particular. **Unlawful use of the information for the purpose of intimidating or harassing another is prohibited and willful violation shall be punishable as a Class 1 misdemeanor.**

The Virginia State Police is responsible for maintaining this registry. Follow the link below to access the Virginia State Police website.

<http://sex-offender.vsp.virginia.gov/sor/>

Crime Statistics

In compliance with the Clery Act, CVCC Campus Police compiles statistics on crimes that occur on and adjacent to the CVCC campus, as well as the off-campus centers. These statistics include crimes reported to the CVCC Campus Police, the police departments for the cities of Lynchburg and Bedford, the towns of Altavista and Brookneal, and the Appomattox County Sheriff's Office.

| OFFENSE | ON CAMPUS | | | NONCAMPUS | | | PUBLIC PROPERTY | | |
|-----------------------------------|-----------|------|------|-----------|------|------|-----------------|------|------|
| | 2006 | 2007 | 2008 | 2006 | 2007 | 2008 | 2006 | 2007 | 2008 |
| MURDER/NON-NEGLIGENT MANSLAUGHTER | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| NEGLIGENT MANSLAUGHTER | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| SEX OFFENSES, FORCIBLE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| SEX OFFENSES, NON-FORCIBLE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| ROBBERY | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| AGGRAVATED ASSAULT | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| BURGLARY | 0 | 7 | 3 | 0 | 0 | 0 | 0 | 0 | 0 |
| MOTOR VEHICLE THEFT | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| ARSON | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| ARRESTS | | | | | | | | | |
| ILLEGAL WEAPONS POSSESSION | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| DRUG LAW VIOLATIONS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| LIQUOR LAW VIOLATIONS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| DISCIPLINARY REFERRALS | | | | | | | | | |
| ILLEGAL WEAPONS POSSESSION | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| DRUG LAW VIOLATIONS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| LIQUOR LAW VIOLATIONS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Hate Crimes

There were no reported hate crimes for the years 2006, 2007, 2008.