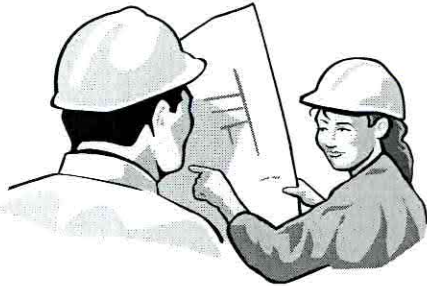




# Advanced Contractor



## Virginia Contractor Licensing Training

This 20 hour course is designed to provide a basic understanding of business management subjects for contractor license applicants so that they may be successful in business as well as in taking the A and/or B contractor licensing exams in Virginia. This course is divided into two sections with the first part dealing with business and project management subjects relevant to contractors everywhere while the second part focuses on the unique contracting requirements of Virginia. During the course, participants learn how to avoid business failure by learning good managing practices. They also become familiar with useful reference books and materials including the NASCLA manual and Virginia Rules and Regulations that are allowed in the open-book A and B examinations.

### Highlights of Course Content:

- Basic overview of the Code of Virginia, regulations; and how it empowers the Board for Contractors
- Standards of Practice Conduct, and Prohibited Acts
- Top eight violations by contractors
- Basic requirements of employment law
- Establishing a company in Virginia

Included in the cost of the course is the NASCLA Manual –Contractors Guide to Business, Law and Project Management, Virginia, 6<sup>th</sup> Edition, which is a resource for practicing in the profession of contracting. It contains regulations governing contracting and directions detailing where to obtain additional information about registering a company, taxes and other pertinent subjects.

International Residential Code, 2006 (single and double family dwellings), will be covered during the last two hours of class. If you wish to follow a text for this portion of the course, please bring the text to class or purchase from our bookstore once you arrive on campus.

**This course is recognized by the Commonwealth of Virginia, Department of Professional and Occupational Regulation, Board for Contractors.**

**When:** February 24 – 26, 2010  
**Where:** Central Virginia Community College  
Merritt Hall, Room 5118  
**Time:** Wed. & Thurs. – 8:00am – 4:30pm,  
Friday – 8:00am – 12:00pm  
**Cost:** \$275.00 (main text included)

### Who should attend?

Those considering entering the profession of contracting and current contractors who wish to freshen their knowledge or upgrade their license

Pre-registration and payment is required ~ maximum of 30 students.  
To register for this class or for more information, please call (434) 832-7607.  
Call (434) 832-7600 for school closing information due to inclement weather.

PARTICIPANTS MAY RECEIVE A REFUND OR TRANSFER TO ANOTHER CLASS IF THEY  
WITHDRAW UP TO SEVEN DAYS BEFORE THE CLASS IS SCHEDULED TO BEGIN.

[WWW.CVCC.VCCS.EDU/WORKFORCE](http://WWW.CVCC.VCCS.EDU/WORKFORCE)

Central Virginia Community College ~ 3506 Wards Road ~ Lynchburg, Virginia 24502

Central Virginia Community College is an Equal Opportunity Affirmative Action Institution conforming to the Americans with Disabilities Act –Virginia Community College System  
CVCC is an EEO/AA institution and conforms to the requirements of the ADA. VITTD (434) 832-7701.

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